Minutes of Imboden Area Charter School

The regular June Meeting was held at 6:00 PM, Monday, June 30th, 2022, at the Imboden Area Charter School, 605 West Third Street, Imboden, Arkansas.

Board members present were Blake Clements, Scott Rorex, and Vice Presidemt Shea Flanery. Director Matthew Wells was also present.

Vice President Shea Flanery Presiding:

Director Matthew Wells’ report:

* Projected enrollment figures for 22-23 are around 58.
* Mr. Wells discussed the current status of this year’s financial audit, explaining that the auditor has completed her review and that there were no findings. Official publication of the audit was presented for review.
* Mr. Wells requested general approval to liquidate federal programs funds before expiration. This liquidation would include bonuses paid to all staff from the first ESSER package.
* Mr. Wells discussed the summer cleaning projects and the status of the building. Projects should come to a close the week of 7/29/22.
* Mr. Wells presented the list of updated policies provided by ASBA. Policies were summarized and a motion was made to approve policy changes as necessary by Shea Flanery, seconded by Blake Clements. Motion passed 3 to 0.
* Mr. Wells recommended the renewal of contracts for Elizabeth Scales as Assistant Director and Payroll Clerk, and Lisa Lewallen as Administrative Assistant. Motion made by Scott Rorex and seconded by Shea Flanery to renew contracts for said individuals. Motion passed 3 to 0.
* Mr. Wells presented the board with copies of the Director’s Evaluation for the year, excused himself from the office and allowed the board to complete their evaluation. After some time, Mr. Wells was asked to return to the meeting, was presented with his evaluation, agreed and signed the evaluation, and the board recommended renewal of his contract. Motion made by Blake Clements and seconded by Shea Flanery to renew Mr. Wells’ contract. Motion passed 3 to 0.

Motion made by Blake Clements and seconded by Shea Flanery to approve Action Agenda. Motion passed 3 to 0.

Consent Agenda:

Motion made by Shea Flanery and seconded by Scott Rorex to approve the consent agenda. Motion passed 3 to 0.

Meeting adjourned at 7:30pm

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Scott Rorex, Secretary Date