

Arkansas Indistar  
School Parent and Family Engagement Plan

School Name:	Imboden Area Charter School
Facilitator Name:	Matthew Wells
Plan Review/Revision Date:	9/10/2019
District Level Reviewer, Title:	Matthew Wells, Director
District Level Approval Date:	09/30/2019

Repeat

**Committee Members, Role:**  
(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Matthew	Wells	Director
Belinda	Hollis	Teacher
Lisa	Hewallen	Community Member
Tonya	Phillips	Parent
Ryan	Spears	Student

**1: Jointly Developed**

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will engage parents in the annual evaluation of the Title I, Part A Program's parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teacher, parents and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parent and family engagement will be part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

**2: Annual Title I Meeting**

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The Imboden Area Charter School will conduct an annual Title I meeting on August 15, 2019. Families will be informed of the requirements of Title I and the school's participation in the program. Parents will also be informed of their rights under Title I.

**3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

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The school parent and family engagement plan will be made available to families and the local community both through distribution of the student handbook, and through the district website, Matthew Wells the parent facilitator will include his contact information in the plan. The student handbook requires a parent signature as receipt of the document and provides a calendar, listing activities planned for the year. The overall plan will be summarized and uploaded to the district website making the plan easier to understand for parents and community members. An informational packet will be developed and distributed describing the Parent and Family Engagement plan and how families can get involved with the school. Along with this packet will be a survey regarding interests of volunteers. Teachers will communicate weekly with parents through newsletters and progress reports. Teachers will also be available for meetings daily from 7:30-8AM, and 3:15-3:45PM. If these times are not adequate for all parents, arrangements will be made for all stakeholders to easily communicate with school staff. All written and distributed parent information will be written in an easily understood format and language.

**4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

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The Imboden Area Charter School in collaboration with families will develop a School-Parent Compact outlining how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. The Imboden Area Charter School will conduct two parent- teacher conferences throughout the school year, one on October 23, 2019, and one on March 18, 2020. Teachers will be responsible for sending home progress reports weekly along with newsletters discussing what is going on in classes. Imboden Area Charter School staff will be available for conferences from 7:30- 8am, and from 3:15- 3:45pm. Parents will be given numerous opportunities to volunteer throughout the school year both in assisting teachers and in working with the Parent- Teacher Organization. Parents are also welcome at any time to observe classroom activities. School staff will be encouraged to develop and utilize volunteer surveys to gauge interest and availability of volunteers. The overall goal of this compact is to build and develop quality partnerships between the school and stakeholders to help students achieve State academic standards.

**5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

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The Imboden Area Charter School receives less than \$500,000 in Title I allocations, making this section not applicable.




**6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint



The Imboden Area Charter School will coordinate with local resources to provide additional supports to families. Imboden Area Charter School has developed a relationship with Williams Baptist University in Walnut Ridge, AR. This relationship has provided students with opportunities to take part in lessons conducted by university professors in science, psychology and mechanics.

Imboden Area Charter School hosts an annual Kindergarten roundup providing new students and parents the opportunity to become familiar with the school, staff, and available programs. A coordinated engagement plan will be in place where the engagement activities of the School will enhance the involvement strategies of other programs such as Head Start, HIPPI, Parents as Partners, Parents as Teachers, ABC, ABC for School Success, area Pre-K programs, and Even Start.

Imboden Area Charter School has a highly active Parent-Teacher organization that is involved in the development and implementation of programs designed to strengthen student achievement.


Imboden Area Charter School also partners with several local counseling services to provide students and

**7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint



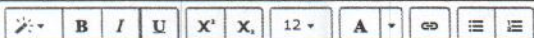
The Imboden Area Charter School will build parent capacity in the following ways: provide parents with information on the Arkansas State Academic Standards and the curriculum in use; show parents how to monitor their child's progress and how to work with educators, conduct staff training on different ways district and school personnel can effectively communicate and share academic information with parents; involve parents in the development of parent classes for each grade for parents to understand the subjects and assessments; coordinate ongoing events to allow parents the opportunity to appreciate and understand what their child is learning; create a school-wide event highlighting and displaying student work and progress in relation to the academic standards; schedule regular parent involvement meetings; provide parents with individual student academic assessment results and interpretation of those results; assist parents in planning and preparing nutritional meals; teach parents to utilize the ADE website and parent tools; promote and support responsible parenting.

**8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint



Teachers will be trained annually in the school philosophy based on the work of Dr. William Glasser. This philosophy promotes quality relationships with all stakeholders in an effort to provide quality to students' lives. All staff will be taught to value the integral role of parents in the learning process and how to

communicate effectively with families. Imboden Area Charter School has continually adhered to this philosophy of relationship building over the years in an effort to make parents feel extremely comfortable in the school. Teachers will also take part in state mandated training in parental involvement.

**9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

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The school and parents have chosen to not include any discretionary components.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Tem) ([http://www.arkansased.gov/public/userfiles/Public\\_School\\_Accountability/Federal\\_Programs/Arkansas\\_Guide\\_and\\_Sample Tem](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Tem) for references)

**District Feedback:**

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5: Reservation of Funds:	<input type="checkbox"/>	<input type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input type="checkbox"/>		

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