Minutes of Imboden Area Charter School

The regular August Board Meeting was held at 6:00 PM on August 24, 2017 at Imboden Area Charter School, 605 West Third Street, Imboden, Arkansas.

Board members present were Tonya Phillips, Scott Rorex, Jean Ann Dugger, and George Morris. School Director Judy Warren was also present.

President Tonya Phillips Presiding:

School Director Judy Warren’s report:

* Enrollment is at 67
* Second installment of The Good Works Grant ($20,000) has been received and is to be used for teacher salaries
* Plans are being made to man a booth at the Lawrence and Randolph County Fairs
* Katie Wasinger’s resignation leaves an officer position open on the Board of Directors. Katie was also the Alternate Disbursement Officer.

Motion made by George Morris and seconded by Tonya Phillips to nominate Jean Ann Dugger for Vice-President. Motion passed 4 to 0.

Motion made by Jean Ann Dugger and seconded by Tonya Phillips to nominate Goerge Morris as the Alternate Disbursement Officer. Motion passed 4 to 0.

School Director Judy Warren’s report continues:

* Various board trainings are being set for the fall. All board training for this year must be completed by December 31, 2017. George Morris will need nine hours; all other board members need six hours.
* Child Nutrition monitoring visit will occur this fall
* Information for Act 1120 was presented for approval

Motion made by Scott Rorex and seconded by George Morris to approve the following resolution to of salary increases greater than 5% FY 2016 to FY 2017. Motion passed 4 to 0.

Whereas, the Director has identified all changes from last school year’s

published salary schedule, and has identified and presented the Board of Directors:

* Betty Gregory, School Nurse, attended additional training in FY2017 and was paid for those training hours. She was not required to attend the training in FY 2016.
* Lisa Lewallen, Administrative Assistant, began employment in April, 2016 and received a salary for three months in FY 2016. FY 2017 was her first full year of employment.
* Marti Little, 2nd and 3rd Grade Teacher, received her annual step increase and was also paid for after school tutoring in FY 2017 causing her to increase her total salary over the 5% from FY 2016.
* Pamela Martin, Kindergarten and 1st Grade Teacher, assumed the position for a teacher who was injured for three months during FY 2016. In FY 2017, she assumed the same position for the full year.
* James McLeod, Certified Tutor and School Counselor received his annual step increase and assumed the position of school counselor for FY 2017, causing him to increase his total salary over the 5% from FY 2016.
* Barbara Smith, custodian, worked only a few hours in FY 2016. She worked the entire summer in FY2016, causing over a 5% increase.
* Matthew Wells, 6th-8th Grade Teacher, received his annual step increase and was also paid for after school tutoring in FY 2017 causing him to increase his total salary over the 5% from FY 2016.

Therefore, the Imboden Area Charter School Board of Directors approves and

resolves that the explanations are a factual representation of the raises given for the

2016-17 school year.

School Director Judy Warren’s report continues:

* Tutoring will begin the week after Labor Day. Tutoring last year was met with great approval from teachers and parents. Much of the student gains this past year were attributed to after-school tutoring.
* Recommend contracts be issued for Katie Wasinger, part-time aide and part-time child nutrition; Barbara Smith, bus monitor; and Patricia Burdin, custodian.

Motion made by George Morris and seconded by Tonya Phillips to approve contracts as recommended. Motion passed 4 to 0.

Consent Agenda:

Motion made by Scott Rorex and seconded by Jean Ann Dugger to approve consent agenda. Motion passed 4 to 0.

Meeting adjourned at 7:00 pm.

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Scott Rorex, Secretary Date