Minutes of Imboden Area Charter School

Due to illness and weather, the regular February meeting was rescheduled and held in conjunction with the March meeting at 6:00 PM, Thursday, March 30, 2017 at Imboden Area Charter School, 605 West Third Street, Imboden, Arkansas.

Board members present were Tonya Phillips, Katie Wasinger, Scott Rorex, and Jean Ann Dugger. Director Judy Warren was also present.

President Tonya Phillips called the meeting to order at 6:00pm:

Director Judy Warren’s report:

* Enrollment figures are at 58 currently. An Easter Egg Hunt and Kindergarten Round-up will be held in the next couple of weeks to help boost enrollment.
* The 2015-16 audit is continuing. We have not heard from the auditors for several months.
* With this being our 15th year in operation, records retention is a topic we need to address, since no records have been purged at this point. Until more research is completed, a very general retention policy was presented for approval.

Motion made by Tonya Phillips and seconded by Katie Wasinger to approve the Records Retention Policy as presented. Motion passed 4 to 0.

Director Judy Warren’s report continues:

* 2017-18 master school calendar was presented

Motion made by Tonya Phillips and seconded by Jean Ann Dugger to approve the 2017-18 calendar as presented. Motion passed 4 to 0.

Consent Agenda:

Motion made by Katie Wasinger and seconded by Tony Phillips to approve the consent agenda. Motion passed 4 to 0.

Meeting adjourned at 7:45 pm.

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Scott Rorex, Secretary Date