Minutes of Imboden Area Charter School

The regular June Board Meeting was held at 6:00 PM on June 25, 2018 at Imboden Area Charter School, 605 West Third Street, Imboden, Arkansas.

Board members present were Tonya Phillips, Jean Ann Dugger, Scott Rorex, and George Morris. School Director Judy Warren was also present.

President Tonya Phillips Presiding:

School Director Judy Warren’s report:

* Enrollment is at 76 students
* IACS was notified by the Office for Education Policy at the University of Arkansas that it had received an Outstanding Education Performance Award for “Beating the Odds in Math – High Math Growth in the Middle Level.” It was the only school in NE Arkansas to be recognized.
* Summer cleaning is progressing. The new custodian for the 2018-19 school year had agreed to clean the building and perform all outside tasks. Due to unforeseen family difficulties, he declined summer employment a few days before cleaning was to begin. If summer cleaning is not begun immediately after school is over, there is not enough time to complete all tasks. For the safety of the workers, outside tasks must be completed before it gets too hot. There was no time to run an ad in the newspapers and conduct interviews. Charles Warren, Judy Warren’s husband, agreed to complete the outside tasks and teacher Marti Little and her son, Logan Little agreed to complete the inside cleaning tasks. Audra Scales, who had submitted an application in May, was also hired. Mrs. Warren said her husband wanted to clarify that he is retired and did not want to do the work, but did it as a favor to his wife, so the job would get done.

Motion made by Tonya Phillips and seconded by Jean Ann Dugger to retroactively approve hiring Charles Warren, Marti Little, Logan Little, and Audra Scales to complete summer tasks after the new custodian declined a few days before work was to begin and there was no time to advertise the position, creating an emergency situation. Motion passed 4 to 0.

Motion made by Tonya Phillips and seconded by Jean Ann Dugger to enter into Executive Session regarding evaluation of school director. Motion passed 4 to 0.

Begin Executive Session at 6:15 PM

End Executive Session at 6:30 PM

Director evaluation was presented to Judy Warren.

Motion made by George Morris and seconded by Tonya Phillips for renewal of contract with Judy Warren, Director with a salary increase of $1,500. Motion passed 4 to 0.

School Director Judy Warren’s report:

* Recommend renewal of contract with Lisa Lewallen, administrative assistant.
* Recommend hiring Elizabeth Scales as teacher for kindergarten and first grade.
* Recommend hiring Jeffrey Vance as custodian for the 2018-19 school year.

Motion made by Tonya Phillips and seconded by George Morris to approve contracts for Lisa Lewallen, Elizabeth Scales, and Jeffrey Vance as recommended. Motion passed 4 to 0.

School Director’s report continued:

* The 2016-17 Audit was presented for review.

Motion made by Scott Rorex and seconded by Jean Ann Dugger to approve the 2016-17 Audit. Motion passed 4 to 0.

Consent Agenda:

Motion made by Jean Ann Dugger and seconded by George Morris to approve consent agenda. Motion passed 4 to 0.

Meeting adjourned at 7:30 pm.

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Scott Rorex, Secretary Date