Minutes of Imboden Area Charter School

The regular July Meeting was rescheduled and held at 6:00 PM, August 04, 2015 at Imboden Area Charter School, 605 West Third Street, Imboden, Arkansas.

Board members present were Mary Buchman, Lisa Lewallen and Scott Rorex. School Director Judy Warren and Assistant Director Matthew Wells were also present.

President Mary Buchman Presiding:

School Director Judy Warren’s report:

* Enrollment presently 51 students
* Review plans for booth at Lawrence County Fair and Randolph County Fair
* Tour of facilities to view improvements in front office, new book shelves and work in progress to increase width of concrete sidewalk along side of building next to playground
* Review list of employees who had 5% or greater increase in compensation from previous year which included Mike McLeod whose responsibilities increased to include counseling in the 2014-15 school year. Emily Miller worked three months as intern for the administrative assistant position at end of 2013-14 then transitioned to full time administrative assistant for 2014-15.

A resolution was approved to acknowledge these increases:

Whereas, the director has identified all changes from last school year's published

salary schedule, and has identified and presented the Board of Directors with each

employee's salary increase of five percent (5%) or more as required under

A.C.A. §6-13-635, explaining each;

Therefore, the Imboden Area Charter School Board of Directors approves and

resolves that the explanations are a factual representation of the raises given for the

2014-15 school-year.

A motion was made Scott Rorex and seconded by Lisa Lewallen to approve resolution regarding increases of compensation that were 5% or more from 2014-15 year. Motion passed 3 to 0.

School Director’s report continued:

* Review and discussion of various options for bus route to best fit locations where students are expected to meet bus.
* Summary of handbooks for Certified Personnel and Classified Personnel.

A motion was made by Lisa Lewallen and seconded by Scott Rorex to approve Certified Personnel Handbook and Classified Personnel Handbook. Motion passed 3 to 0.

School Director’s report continued:

* Review of student absences over the past school year seems high; recommend reducing number of day’s absence allowed by policy 4.7 to be 18 instead of 20. Also recommend clarification of policy 4.9 regarding “end of school day” by specifying end of school day is considered to be 3 pm.

Motion made by Lisa Lewallen and seconded by Scott Rorex to approve revisions of policy 4.7 and 4.9 as proposed.

School Director’s report continued:

* Discussion of various ideas of encouraging students to have perfect attendance and plan to implement program to recognize perfect attendance each 9 weeks.
* Advised board that Lori Corbett has submitted resignation from her position on the board of directors.

Consent Agenda:

Motion made by Lisa Lewallen and seconded by Mary Buchman to approve consent agenda. Motion passed 3 to 0.

Meeting adjourned at 8:00 pm.

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Scott Rorex, Secretary Date